

**ATTACHMENT I**

City and County of San Francisco  
Department of Building Inspection



London N. Breed, Mayor  
Patrick O’Riordan, C.B.O., Director

DEPARTMENT OF BUILDING INSPECTION  
City & County of San Francisco  
49 South Van Ness Ave | 5th Floor, San Francisco, CA 94103

**Documentation of Findings for Priority Permit Application Processing**

This form shall accompany all requests for priority processing of permit applications. A copy shall be maintained in the office of the Deputy Director for Permit Services, a copy shall accompany the permit application, and a copy shall be recorded as a permit document

*Note: Boldface items are to be completed by the Permit Applicant.*

**Received Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_ **Permit Application #** \_\_\_\_\_

**Property Address:** \_\_\_\_\_ **Block and Lot:** \_\_\_\_\_ / \_\_\_\_\_

**Occupancy Group:** \_\_\_\_\_ **Use:** \_\_\_\_\_

**Description of Proposed Work:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*I hereby declare that the information provided is accurate to the best of my knowledge and that I intend to undertake and complete the project described herein in compliance with the requirements for Priority Permit Processing detailed in DBI Administrative Bulletin AB-004.*

\_\_\_\_\_  
**Signature of Applicant** **Date**

\_\_\_\_\_  
**Print Name of Applicant** **Phone Number** **Email**

Findings/Basis for Priority Permit Review (based on AB-004)

Case A     Case B     Other (select one)    Item # \_\_\_\_\_

Comments/Findings: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved by: \_\_\_\_\_

Signature of DBI Supervisor or Manager

\_\_\_\_\_  
**Print Name and Title** **Date**