

ATTACHMENT A

Earthquake Evaluation of Private School Structures

SCOPE REPORT - NO FEE

San Francisco Existing Building Code Section 329 requires the seismic evaluation of certain school buildings and non-building structures and submittal of reports to the Department of Building Inspection. This template should be used to comply with Section 329.3, which requires submittal of a document "listing each structure to be evaluated and other information requested by the Department." **This Scope Report does not constitute a seismic evaluation and does not represent an engineering judgment with respect to any building or non-building structure.**

The deadline for submitting this Scope Report is November 2, 2015. Submit the completed Scope Report either:

- As a PDF attachment to dbi.privateschool@sfgov.org, with "Private School Scope Report" in the subject line, or
- As a hardcopy mail to: Technical Service Division - Department of Building Inspection, 49 S. Van Ness, 5th Floor, San Francisco, CA 94103

FOR QUESTIONS OR CONCERNS PLEASE CONTACT US AT (628) 652-3706

	<u>Yes</u>	<u>No</u>
Does this Scope Report replace or supplement a previously submitted Scope Report for the same school?	[]	[]

SECTION 1 – SCHOOL INFORMATION

School name

School street address

Block / Lot number(s)

SECTION 2 – CONTACT INFORMATION

Property/Building owner (individual or institution)

Owner's representative (individual)	Owner's representative telephone	Owner's representative email
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Owner's representative mailing address

School representative (if different from owner's representative)	School representative telephone	School representative email
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School representative mailing address

EARTHQUAKE EVALUATION OF PRIVATE SCHOOL STRUCTURES, SCOPE REPORT
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School Name (as on page 1) _____

SECTION 3 – LIST OF SCHOOL BUILDINGS & NON-BUILDING STRUCTURES

*Complete Section 3A for structures expected to be addressed in a later seismic evaluation report, as required by SFBC Section 329.
Complete Section 3B for structures expected to be exempt from evaluation.*

SECTION 3A – STRUCTURES EXPECTED TO BE SUBJECT TO SEISMIC EVALUATION

In the following table, list each stand-alone building on the school campus that serves school functions. If the school has more than one campus, or the campus buildings have more than one street address, include that information in the building description. Include here any buildings and non-building structures that are also listed in Section 4.

Building name or identifier	Primary use or function

Does the school campus contain any of the following non-building structures?	<u>Yes</u>	<u>No</u>
Retaining walls (structural walls creating a change of grade greater than 3 ft)	[]	[]
Masonry or concrete fences	[]	[]
Covered patios or outdoor seating areas	[]	[]
Covered walkways or bus shelters	[]	[]
Outdoor bleachers or stadium seating	[]	[]

Optional: Use this space to identify specific non-building structures that are not explicitly exempt from evaluation and are not represented in the foregoing list. The Department can then assist you in determining whether they are subject to evaluation.

SECTION 3B – STRUCTURES EXPECTED TO BE EXEMPT FROM SEISMIC EVALUATION

Does the school campus contain any of the following?	<u>Yes</u>	<u>No</u>
Buildings used entirely for non-school purposes (not classified as E occupancy)	[]	[]

If yes, identify briefly: _____

Buildings less than 250 square feet in floor area	[]	[]
Structures for which no building permit would be required (<i>Reference: SFBC Section 106.2</i>)	[]	[]

Optional: Use this space to identify other structures that might be exempt from evaluation. The Department can then assist you in determining whether they are subject to evaluation.

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School Name (as on page 1) _____

SECTION 4 – INTENT TO PERFORM VOLUNTARY SEISMIC STRENGTHENING

With reference to the buildings and non-building structures identified in Section 3, list in the following table those for which you intend to obtain a building permit for seismic strengthening prior to the Evaluation Report submittal deadline (Reference: SFEBC Section 329.5). Note: Submittal of this completed Scope Report is required even if all buildings and non-building structures are intended for seismic strengthening.

It is the intent of the undersigned to obtain permits for the seismic strengthening of the following buildings and non-building structures in accordance with SFEBC Section 329.5, and therefore for these buildings and non-building structures to be exempt from seismic evaluation.

Building or structure name or identifier	Primary use or function after strengthening

SECTION 5 – OWNER & SCHOOL REPRESENTATIVE AFFIDAVIT

OWNER’S REPRESENTATIVE

Under penalty of perjury, I certify that the information provided in Sections 1, 2 and 4 of this Scope Report is correct to the best of my knowledge, and I acknowledge that submittal of Seismic Evaluation Reports by October 31, 2017 is required by San Francisco Existing Building Code Section 329.

Signature

Date

SCHOOL REPRESENTATIVE

Under penalty of perjury, I certify that the information provided in this Scope Report is correct to the best of my knowledge.

Signature

Date

FOR DBI USE ONLY

Report is incomplete or requires revision. []

DBI notes on Section 3 scope:

Report appears complete and is assumed correct based on the statements of the Owner’s Representative and the School Representative. []

DBI Reviewer: _____

Date: _____