

ORDINANCE NO. 1125

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CLIVE, IOWA, 2019, BY AMENDING PROVISIONS PERTAINING TO INDUSTRIAL AND COMMERCIAL WASTEWATER AND HAULED WASTE.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF CLIVE, IOWA:

SECTION 1. INTERNAL REFERENCES. All references to section numbers in this ordinance shall be to sections contained within Title 8 (Public Utilities), Chapter 3 (Industrial and Commercial Wastewater and Hauled Waste) of the "2019 Clive Code of Ordinances" unless otherwise specified.

SECTION 2. AMENDMENT. Title 8, Chapter 3 (Industrial and Commercial Wastewater and Hauled Waste) is hereby amended by amending Sections 8-3-1, 8-3-10, 8-3-20, 8-3-23, 8-3-24, 8-3-25, 8-3-37, 8-3-38, 8-3-39, 8-3A-4, 8-3A-5, 8-3A-7, 8-3A-8, 8-3A-9, 8-3B-2, 8-3B-5, 8-3B-6, 8-3B-7, and 8-3B-9, as follows:

**CHAPTER 3**  
**INDUSTRIAL AND COMMERCIAL WASTEWATER AND HAULED WASTE**

**8-3-1: DEFINITIONS:**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

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NON-SIGNIFICANT CATEGORICAL INDUSTRIAL USER (*NSCIU*) is a Categorical user which never discharges more than 100 gallons per day of total categorical wastewater, as defined in 40 CFR 403.3(v)(2).

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WASTE GENERATOR means any person which hauls or has hauled on its behalf wastewater it generates to the WRF.

WASTE HAULER means a private contractor licensed by the WRA to deliver wastewater to the WRF or other locations approved by the WRA director, and includes all persons required to have a license under section 8-3B-2 of this chapter.

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WRA PARTICIPATING COMMUNITY: Individually or collectively, depending on context, the cities of Altoona, Ankeny, Bondurant, Clive, Cumming, Des Moines, Grimes, Johnston, Norwalk, Pleasant Hill, Polk City, Waukee, and West Des Moines, and Polk County, Warren County, the Urbandale Sanitary Sewer District, the Urbandale-Windsor Heights Sanitary District and the Greenfield Plaza/Hills of Coventry Sanitary District, together with any other cities, counties, or sanitary districts that become participating communities under the provisions of the WRA agreement.

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### **8-3-10: DISCHARGE PROHIBITIONS:**

The following general prohibitions shall apply to all users of the POTW unless the user is subject to a more restrictive National Categorical Pretreatment Standards, the Iowa Department of Natural Resources, or wastewater discharge permit limit. The following substances are prohibited from discharge to the POTW:

- I. Any radioactive material as defined in the Atomic Energy Act of 1954, as amended, and as defined in I.C. § 136C.1, except materials which meet conditions of disposal by release into sanitary sewerage pursuant to 10 CFR 20.2003.

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- L. Hazardous Waste Pharmaceuticals for human or animal use as defined in 40 CFR 266.500.

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### **8-3-20: FEES:**

To provide for the recovery of costs from users of the POTW and for the implementation of the pretreatment program established by this article, the following fees are hereby established and shall be applicable to discharges by all users:

- A. Fees and Charges Enumerated: All users shall be subject to the following fees and charges:

1. The one-time wastewater discharge permit application fee shall be \$200.00 for a class A permit and \$100 for a class B permit.
2. The annual fee for a class A wastewater discharge permit, including annual inspection of permitted users, shall be \$1,500.00.
3. The annual fee for a class B wastewater discharge permit, including annual inspection of permitted users if completed or applicable, shall be \$750.00.
4. The fee paid by each industrial user when an accidental discharge or slug load occurs shall be the total of all costs incurred by the WRA as a result of said discharge or load. Said fee may be charged by the WRA separately from and in addition to a civil penalty of up to \$1,000.00 charged to the user under section 8-3-36 of this article related to said discharge or load.

The trip charge for sampling or inspecting a user's discharge shall be \$50.00 per event. An equipment fee of \$50.00 per event shall also apply when using a WRA-owned automatic sampler. When a sampling or inspection event must be rescheduled due to failure of the user's sampling equipment, a sampler seal (used to detect sample tampering) being broken, monitoring facilities not being readily accessible or operational, or any other reason beyond the control of the WRA, a trip charge of 50.00 shall be assessed.

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8. Fees for rescheduling a scheduled inspection with WRA personnel, with less than 24 hours' notice or if appropriate facility managers are unavailable at the scheduled time of inspection, shall be \$100.00 per rescheduled inspection.

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11. Prohibitive waste charges for each pollutant discharged in excess of permit or ordinance limits shall be \$50.00 per violation for class B permit holders and \$100.00 per violation for class A permit holders. Charges shall double if discharges exceed slug threshold values. Payment of fees does not preclude other enforcement action and may not be paid in lieu of compliance with discharge limitations.
12. At the WRA's discretion, administrative cost recovery fees may be assessed separately to a user or added to a user's disposal fee for actions or occurrences subject to division 6 of this article which result in the need for additional labor, equipment, and/or materials from the WRA or its contractors, including but not limited to cleanup of spills, infrastructure maintenance, improper scale transactions, improper disposal, and waste source verification. Fees shall be assessed based on the actual costs incurred by the WRA, or on the estimated costs incurred by the WRA rounded down to the nearest multiple of twenty based on actual rates for labor, materials, and equipment with a minimum fee of not less than \$20.00. Fees under this section (12) will be charged in addition to charges, fines, fees, or other costs associated with rejected, unapproved, or atypical wastes under sections 8-3B-8 and 8-3B-9 of this chapter.

B. Surcharges:

1. All users contributing wastewater in excess of the following concentrations shall be assessed a surcharge, which shall be in addition to the rates and charges ordinarily billed to such users for sewer use. Commencing October 1, 2022 until June 30, 2025, surcharges shall be assessed in accordance with the following rate schedule:

	Surcharge per Pound of Pollutant for the Period:		
Pollutant	10/1/2022 – 6/30/2023	7/1/2023 – 6/30/2024	7/1/2024 – 6/30/2025
Total suspended solids in excess of 250 mg/l	\$ 0.18	\$ 0.20	\$ 0.22
BOD or CBOD in excess of 200 mg/l	0.14	0.17	0.21
TKN in excess of 30 mg/l	0.55	0.49	0.42
Oil and grease	0.08	0.10	0.11

in excess of 100 mg/l			
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Commencing on July 1, 2025, surcharge rates listed in the above table shall be annually adjusted as of July 1 of each year to increase two percent per annum rounded to the nearest whole cent.

2. Chemical oxygen demand (COD) in excess of three hundred milligrams per liter (300 mg/L) may be used at the discretion of the WRA Director in lieu of CBOD. In such case, the excess COD concentration shall be multiplied by the known CBOD/COD ratio or by a ratio of two-thirds (2/3) to establish an equivalent CBOD concentration. Ammonia nitrogen (NH<sub>3</sub>-N) in excess of fifteen milligrams per liter (15 mg/L) may be used at the discretion of the WRA Director in lieu of TKN by multiplying the excess NH<sub>3</sub>-N concentration times two (2) to establish an equivalent TKN concentration.

C. Effective Date: The establishment and imposition of new or different fees or charges, in addition to or in substitution for those provided above in this section, shall be by ordinance amending this chapter. The amounts of the fees and charges established in this section shall be and remain in effect until such time as the WRA Board shall by resolution revise said fee amounts. Said revised fees and charges shall take effect after the board causes said resolution to be sent to the City Council and thereafter causes same to be published in a newspaper of general circulation in each county in which participating communities are located. (Ord. 1069, 3-14-2019)

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**8-3-23: PERMIT APPLICATIONS; BASELINE MONITORING REPORTS; COMPLIANCE SCHEDULES:**

Users applying for a wastewater discharge permit or categorical users submitting a baseline monitoring report shall submit the following information as required by 40 CFR 403.12 or by the WRA director:

- A. Users applying for a wastewater discharge permit must submit an application form prescribed by the WRA and accompanied by the application fee. All new significant users must submit such application one hundred eighty (180) days prior to the date of any wastewater discharge.
- B. Existing users subject to new National Categorical Pretreatment Standards must, within one hundred eighty (180) days after the effective date of the standard, submit a baseline monitoring report prescribed by the WRA. New users subject to National Categorical Pretreatment Standards must submit a baseline monitoring report prescribed by the WRA at least 90 days prior to commencement of discharge to the POTW. A baseline monitoring report shall include:
  1. Name, address, and location of the facility, if different from the mailing address.
  2. Name of the operator and owners of the facility.
  3. A list of all environmental control permits held by or for the facility.
  4. A description of the operations including the average rate of production, applicable Standard Industrial Classification (SIC) codes, schematic process diagrams, and points of discharge to the POTW from regulated processes.
  5. Daily average and daily maximum flow measurements for regulated process waste streams and nonregulated waste streams where necessary.



6. The categorical user shall identify the pretreatment standards applicable to each regulated process and shall submit the results of sampling and analysis identifying the nature and concentration (or mass, where required) of pollutants contained therein which are limited by the applicable pretreatment standards from each regulated process.
7. The user shall take a minimum of one representative sample immediately downstream of any pretreatment facility or immediately downstream of each regulated process if no pretreatment exists and prior to mixing with other waste to compile that data necessary to comply with this requirement. If non-regulated wastewater is mixed with regulated wastewater prior to pretreatment, the user must measure the flows and concentrations necessary to allow use of the combined waste stream formula of 40 CFR 403.6(e) in order to evaluate compliance with pretreatment standards. Where an alternate concentration or mass limit has been calculated in accordance with 40 CFR 403.6(e), this adjusted limit along with supporting data shall be submitted to the WRA director. Sampling and analysis shall be performed in accordance with 40 CFR 136 or other verified method approved by the WRA director.
8. The time, date, and place of sampling, methods of analysis, and certification that such sampling and analysis is representative of normal work cycles and expected pollutant discharges to the POTW.
9. Historical data may be allowed by the WRA director so long as the data provides information sufficient to determine the need for industrial pretreatment measures.
10. Certification by an authorized representative of the user as referenced in section 8-3-27 and certified to by a qualified professional indicating whether pretreatment standards are being met on a consistent basis and, if not, whether additional operation and maintenance or additional pretreatment is required for the user to meet pretreatment standards and requirements.
11. If additional pretreatment or O&M will be required to meet pretreatment standards, requirements, discharge limits as set forth in sections 8-3-10, 8-3-11, 8-3-12 of this article, or any other limit set by the WRA director, the user shall supply a compliance schedule indicating the shortest time schedule necessary to accomplish installation or adoption of such additional pretreatment or O&M. The completion date in this schedule shall not be later than the compliance date established for the applicable pretreatment standard. The following conditions apply to this schedule:
  - i. The schedule shall contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the user to meet the applicable pretreatment standards. Such schedule shall include, where applicable, but shall not be limited to dates for the hiring of an engineer, completing preliminary plans, executing contracts for

major components, commencing construction, beginning operation, and conducting routine operations.

- ii. No increment referred to in subsection (2)k.i of this section shall exceed nine months, nor shall the total compliance period exceed 18 months.
- iii. No later than 14 days following each date in the schedule and the final date for compliance, the user shall submit a progress report to the WRA director, including, at a minimum, whether or not it complied with the increment of progress, the reason for any delay, and the steps being taken by the user to return to the established schedule. In no event shall more than nine months elapse between such progress reports to the WRA director.

12. A minimum of four grab samples must be used for pH, cyanide, total phenols, oil and grease, sulfide, and volatile organic compounds. For all other pollutants required, 24-hour composite samples must be obtained through flow-proportional composite sampling techniques where feasible. The WRA director may waive flow-proportional composite sampling for any user who demonstrates that flow-proportional sampling is not feasible. In such cases, samples may be obtained through time-proportional techniques or through a minimum of four grab samples where the user demonstrates that such sampling will provide a representative sample of the effluent being discharged.

- (3) New significant users not subject to categorical standards shall submit analysis of wastewater representative of the effluent discharged to the POTW as required in subsections (2)g-i of this section for all parameters deemed necessary by the WRA director.
- (4) New or existing industrial users not subject to categorical pretreatment standards who fail to meet local, state, or federal pretreatment standards or other permit requirements on a consistent basis shall be subject to compliance schedules for additional pretreatment or O&M as outlined in subsection (2)k of this section.

B. Certification: All applications and reports must contain the certification statement and be signed in accordance with section 8-3-27 of this chapter.

#### **8-3-24: REPORT ON COMPLIANCE BY CATEGORICAL USERS:**

Users subject to National Categorical Pretreatment Standards shall submit a report to the WRA director containing the information described in sections 8-3-23 within ninety (90) days following the date for final compliance with applicable National Categorical Pretreatment Standards or, if a new source, following commencement of discharge. Users subject to equivalent mass or concentration limits shall provide a reasonable measure of the user's long term production rate. For all other users subject to National Categorical Pretreatment Standards expressed in terms of allowable pollutant discharge per unit of production or other measure of operation, this report shall include the user's actual production during the appropriate sampling period. All reports must contain the certification statement and be signed in accordance with section 8-3-27 of this chapter.

#### **8-3-25: PERMIT CONDITIONS, RESTRICTIONS, MODIFICATIONS:**

- A. Permit Contents: Wastewater discharge permits shall include such conditions as are reasonably deemed necessary by the WRA director to prevent pass through or interference; protect the quality of the water body receiving effluent from the POTW; protect worker health and safety; facilitate the WRA's sludge management and disposal program; and protect against damage to the POTW. The WRA director may include the following items in the permit, and such additional items as the director determines necessary or prudent:

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#### **8-3-37: PERFORMANCE AND PAYMENT BONDS:**

- A. The WRA director may decline to reissue a permit to any user who has failed to comply with this article or any order or previous permit issued under this article unless such user first files a satisfactory bond payable to the WRA in a sum not to exceed the value determined by the WRA director to be necessary to achieve compliance giving due consideration to the number and magnitude of previous violations, potential need for remediation and stating the reasons which support the amount of bond in a written order directed to the user, but in no case shall the bond be required to be greater than one hundred thousand dollars (\$100,000.00). The user shall use a bond form prescribed by the WRA.
- B. The WRA director may require any user, including any permitted or non-permitted waste generator which sends its wastewater by truck to the WRF, to obtain a bond payable to the WRA with reasonable surety in a penal sum which will adequately cover treatment costs, surcharges, fees, or any other charges associated with discharge of wastewater to the POTW in the amount as listed in section 8-3B-2. The user shall use a bond form prescribed by the WRA.

#### **8-3-38 REVOCATION OF DISCHARGE PERMIT; TERMINATION OF SEWER SERVICE:**

- A. Grounds For Revocation Of Discharge Permit And/Or For Termination of Sewer Service: Any user who violates this article, any condition of its wastewater discharge permit, or any of the following is subject to having its discharge permit revoked and/or its sewer service terminated in accordance with the procedures of this section:

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7. Failure to pay fines, fees, surcharges, or sewer service charges.

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11. Failure to pay to pay actual costs for negligent damage, or actual costs and penalties charged for grossly negligent or intentional damage, to the POTW not addressed elsewhere in this article.

- B. Procedure For Revocation Of Discharge Permit And For Termination Of Sewer Service: The procedure for revocation of a discharge permit and termination of sewer service shall be as follows:

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7. Upon determination by the WRA director that the user's sewer service connection to the POTW be terminated, the director's written order shall be sent to the city public works department who shall cause the user's connection to the sewer to be severed or plugged. The manner of severance and procedure for disconnection shall be determined by the city public works department. Upon completion of the disconnection, the city public works department shall certify to the WRA director the city's cost to disconnect the user's sewer service. Upon receipt of such certification of costs, the WRA director shall forward to the user whose service was disconnected by registered mail return receipt requested, certified mail, or personal service a bill for the cost of making the disconnection, including all costs for labor and materials, and a service charge of five hundred dollars (\$500.00) for WRA supervision.

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#### **8-3-39: REINSTATEMENT OF SERVICE:**

If service is severed pursuant to this chapter, the service may be reinstated in the following manner:

- A. Upon payment to the WRA of any delinquency in full, supervision fee of five hundred dollars (\$500.00), and an inspection by the WRA director to determine whether the original cause for termination has been corrected, the WRA will issue a permit for reconnection of the building service line to the POTW. Such reconnection costs, plus inspection fees for the city in accordance with this Code, shall be at the sole expense of the user.

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#### **8-3A-4: GREASE INTERCEPTOR INSTALLATION REQUIRED; EXEMPTION:**

- A. Required: The owner of a building or facility in which as FSE is located, and the owner or operator of an FSE shall be required to install an approved grease interceptor, and to thereafter operate and maintain same as provided in this article.
- B. Exemption: The requirements of subsection A shall not apply to that portion of a building or facility within which an FSE is in existence on the effective date if:

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2. Any repair, remodeling or renovation of the wastewater plumbing system in the existing FSE involves only: a) the repair of leaks or the clearing of stoppages in drains, soil, waste or vent piping; or b) the removal and reinstallation of a sink, toilet or hot water heater; provided that such work does not involve replacement, rearrangement or moving of wastewater pipes, floor sinks, drainage fixtures or grease traps; and

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#### **8-3A-5: COMPLIANCE PROCEDURES:**

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- B. Inadequate Grease Interceptor: An FSE shall be deemed compliant, unless the WRA director or local building official or designee determines that an existing grease trap or grease interceptor is incapable of adequately retaining FOG. In such cases, the Director may order the FSE to install an adequate grease interceptor within a specified time period if:

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- 3. The FSE's discharge to the POTW is at any time determined to exceed four hundred (400) mg/l total FOG.

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#### **8-3A-7: OPERATION, MAINTENANCE AND CLEANING OF GREASE INTERCEPTORS AND GREASE TRAPS AND GREASE HAULER CERTIFICATION:**

- A. Wastewater Limitation: The owner or operator of an FSE which is required to pass wastewater through a grease interceptor or trap shall operate and maintain the grease interceptor or trap so that wastewater exiting the grease interceptor or trap shall not exceed four hundred milligrams per liter (400 mg/l) of FOG.
- B. Cleaning Schedule: The owner or operator of the FSE shall cause the grease interceptor or trap to be cleaned as hereinafter required when FOG and solids reach twenty-five percent of the design liquid level of the grease interceptor or trap, or sooner if necessary to prevent carry over of FOG from the grease interceptor or trap into the city sanitary sewer system. Interceptors and traps shall be cleaned at three (3) month intervals or less. A longer cleaning interval must be approved by the WRA director. The owner or operator of an FSE shall employ a waste hauler licensed by the WRA pursuant to Article B of this chapter to clean the grease interceptor or trap, provided that the waste hauler personnel performing the cleaning has a current grease hauler certification from the WRA indicating satisfactory completion of the course of training offered by the WRA on the cleaning of grease interceptors and traps.
- C. Cleaning Requirements: Any person who cleans a grease interceptor or trap shall do so in accordance with the following procedures and requirements. The person cleaning the grease interceptor or trap shall:
  - 1. Completely empty and remove the contents (liquids and sludge) of all vaults of the grease interceptor or trap, and remove the grease mat and scrapings from the interior walls. As part of each cleaning of a grease interceptor or trap, the licensed waste hauler employed by the FSE owner or operator, shall perform the following maintenance activities:

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- 2. Not deposit waste and wastewater removed from a grease interceptor/trap back into the grease interceptor/trap from which the waste or wastewater was removed or into any

other grease interceptor/trap or drainage fixture connected to the sanitary sewer, for the purpose of reducing the volume of waste and wastewater to be disposed of.

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- E. The WRA director may issue a grease hauler certification upon satisfactory completion of the course of training offered by the WRA on the proper maintenance and cleaning of grease interceptors and traps, disposal procedures and record keeping. Such certification shall be for a period of 5 years and shall be in effect for the person receiving such training. Grease haulers certified by the WRA shall be subject to a grease interceptor cleanout inspection by WRA personnel, not less than once every two years, for purposes of the hauler demonstrating its compliance with requirements in this section. Such inspections shall be scheduled at a time which coincides with normal working hours for WRA personnel, shall involve all individuals employed by the same company who have been issued a grease hauler certification by the WRA, and shall be conducted at an FSE within the WRA service area. Failure to follow WRA's cleanout procedures or other requirements of this section may result in fines, additional scheduled cleanout inspections, and loss of grease hauler certification status, individually or company-wide, with the WRA.

#### **8-3A-8: RECORDS AND RECORDKEEPING:**

- A. Required Records: The owner or operator of an FSE which is required to pass wastewater through a grease interceptor or trap shall maintain a written record of grease interceptor or trap maintenance, including a log showing the dates upon which the grease interceptor or trap was inspected and the estimated amount of FOG present in the grease interceptor or trap at each inspection, the date upon which waste and wastewater was removed from the grease interceptor or trap and disposed of, the location and means of such disposal of waste and wastewater, and the name and employer or the person or persons performing each of said tasks. The log shall further include a record of the placement of any approved or unapproved additive into the grease interceptor, grease trap or building sewer on a constant, regular or scheduled basis, including the type and amount of additive placed on each such occasion. Only additives approved by the WRA director pursuant to subsection 8-3A-7C of this article may be used in a grease interceptor.

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#### **8-3A-9: INSPECTION OF GREASE INTERCEPTORS AND RELATED SEWERS AND EQUIPMENT; FEES:**

- A. The owner or operator of an FSE shall:
  - 1. Provide, operate and maintain, at its expense, safe and accessible monitoring facilities (such as a suitable manhole), and shall make such monitoring facilities available for inspection, for routine cleanouts by the owner or operator's licensed grease hauler, and for sampling and flow measurement of the building sewer or internal drainage systems. There shall be ample room in or near such monitoring facilities to allow for proper inspection, accurate sampling and preparation of samples for analysis. The monitoring facilities shall be maintained such that the device(s) is readily and immediately accessible for inspections and cleanouts being free of coverings, building materials, pavements, or any other obstructions.



2. Allow personnel authorized by the WRA director or by the city/county building official or designee, bearing proper credentials and identification, to enter upon or into any building, facility or property housing an FSE at any reasonable time and without prior notification, for the purpose of inspection, observation, measurement, sampling, testing or record review, in accordance with this division.
  3. Upon request by the WRA director's authorized representative, open any grease interceptor or grease trap for the purpose of confirming that maintenance frequency is appropriate, that all necessary parts of the installation are in place including, but not limited to, baffles, and effluent tees, and that all grease interceptors, traps, and related equipment and piping is maintained in efficient operating condition.
  4. Accommodate compliance inspections and sampling events by the authorized representatives of the WRA director or of the city/county building official. Staff may conduct routine inspections and sampling events of any food service establishment. Non-routine inspection and sampling events shall occur more frequently when there is a history of non-compliance with this division and when blockages occur in the city's sanitary sewer system downstream of the FSE.
- B. Trip Charges: The fees for inspection of an FSE shall be as provided in section 8-3-20 of this chapter, and shall be paid within 30 days of the date of the invoice for such fees. A trip charge of \$50.00, as referenced in section 8-3-20(A)(5), shall be assessed in conjunction with the violation of any requirement of section 8-3-9 which results in the need for WRA personnel to reschedule such inspection of grease interceptor/trap or food service establishment, and shall be paid within 30 days of the date of the invoice for such charge.

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**8-3B-2: LICENSING REQUIREMENTS:**

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B. Issuance Of License; Payment Bond Requirements: The waste hauler's license shall be issued by the WRA director upon written application that shall consist of the following minimum requirements:

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2. License Fee And Bond: An application shall require the payment of a fee of sixty dollars (\$60.00) for each vehicle used by the applicant and the posting of a bond with reasonable surety in a penal sum which shall cover no less than two months of average or estimated treatment fees at the WRF for the faithful compliance with this division, including prompt payment of treatment costs, surcharges, fees and fines. Bond amounts shall be up to \$100,000.00 but not less than \$20,000.00 and structured as follows or as required by the WRA director:

Total Monthly Treatment Fees	Surety Bond Amount
< \$10,000	\$20,000.00
\$10,001 - \$20,000	\$40,000.00
\$20,001 - \$40,000	\$60,000.00
> \$40,001	\$100,000.00



WRA participating communities that contract with waste haulers in order to clean and rehabilitate storm and sanitary sewers owned by the community or that own and operate waste hauling vehicles may provide proof of self-insurance or provide a letter guaranteeing payment of up to twenty thousand dollars (\$20,000.00) in lieu of providing a surety bond.

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**8-3B-5: IDENTIFICATION OF SOURCE AND WASTELOAD APPROVAL:**

- A. Waste haulers must document the nature and origin of wastes collected and the site and method of disposal for wastes that are removed from any locations or are delivered to the WRF. Such information shall be provided on a manifest form provided by the WRA and shall also include: a) the name and address of the waste generator(s), b) the type of waste collected, c) any other information consistent with identification and tracking of wastes. The WRA director or his or her designee shall have the right to verify all information required by this section, including the right to measure, sample and analyze any waste regulated by this division.
- B. The waste hauler or waste generator shall obtain approval from the WRA director or his or her designee prior to loading wastes originating from an industrial/commercial source unless prior approval is on record with the WRA. A hauled waste profile form prescribed by the WRA must be completed by the waste generator and submitted to the WRA director or his or her designee for consideration for waste load disposal at the WRF. Such profile form shall include information regarding the waste generator's name, address, phone number, authorized representative, waste description and product information, anticipated volume and frequency of disposals, waste transporter information, process waste characteristics including pollutant concentrations, declarations, certifications, and signature of authorized official.

**8-3B-6: MIXING WASTES:**

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- B. Any tanks used for hauling waste to the WRF or equipment that comes in contact with waste shall not be used for hauling hazardous wastes or hazardous substances, as defined in I.C. § 567.1 et seq., chapter 131 of the Iowa Administrative Code and in 40 CFR 261, or other wastes which may be detrimental to the POTW, the receiving waters, or the health of WRF employees, private contractors, or the public.

**8-3B-7: STANDARDS OF DISPOSAL AT WRF:**

- A. Under this division, disposal of wastes at the WRF shall be carried out in accordance with pretreatment standards and requirements established by federal, state, county and city governments including categorical standards developed for the waste generator's industrial category. The WRA director may reject wastes from waste haulers who do not comply with this section or with any other section of this division. Waste haulers shall not deliver wastes to the WRF, or to any other disposal location approved by the WRA director which are:
  - 1. Prohibited by section 8-3-10 of this chapter or exceed the limits found in subsection 8-3-11C4, sections 8-3-12 and 8-3-13 of this chapter.

2. Hazardous wastes or hazardous substances as defined in 40 CFR Part 261 or 567 IAC., Chapter 131.
  3. Originate from mineral oil unless first treated to remove the oil and grease.
  4. Not completely identified or are from industrial/ commercial sources that are not approved by the WRA director as required in section 8-3B-5 of this article.
  5. Mixed in a manner prohibited in section 8-3B-5 of this article.
  6. Wastes other than residential from outside the WRA, except through requests to the WRA director.
- B. All disposal transactions at the WRF shall consist of waste haulers scaling in and scaling out on the WRF scales system. Prior to discharging any contents from their vehicle, a waste hauler shall:
1. Collect onsite at the WRF a sufficient sample of the waste material onboard.
  2. Test and record the pH and immediately report any results that do not meet disposal limits as listed in section 8-3-10(B).
  3. Document on the WRF manifest all contents of the waste load including waste type, source information, and any other information consistent with identification and tracking of wastes as required in section 8-3B-5.
  4. Request and obtain approval from WRF Operations to begin unloading at the WRF digesters.

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**8-3B-9: TREATMENT FEES FOR HAULED WASTE:**

- A. Treatment Through Headworks:
1. A treatment fee shall be charged per pound of hauled waste disposed of at the WRF and assessed based on the waste type, pollutant loading, approved disposal location, and location of the source material. The fee for treatment shall include electrical, chemical, labor, equipment, fuel, maintenance, and any capital costs associated with the treatment processes utilized. The treatment fee shall reflect a total cost per gallon or per pound of hauled waste equaling the sum of the total cost of pollutants per gallon or per pound plus, if applicable, total cost of flow per gallon, based on: (1) the parameters of chemical oxygen demand (COD), estimated biochemical oxygen demand (BOD), total suspended solids (TSS) and/or total solids (TS), volatile solids (VS), total Kjeldahl nitrogen (TKN), oil and grease (O&G), and, if applicable, total phosphorus (TP) contained in trucked waste to the WRF; (2) net weight of the wasteload in pounds; and (3) the treatment surcharge component rate per pound of pollutant as found in section 8-3-20 of this division. Wasteloads disposed of at an unapproved location at the WRF, or containing pollutant concentrations different from typical pollutant concentrations or from original disclosures made during the wasteload approval process, may be subject to the following additional costs: treatment fees, charges, or fines may also be applied pursuant to section 8-3-20(A).

B. Using Portion Of Treatment Processes:

1. Treatment costs shall be reviewed and updated annually per the U.S. Bureau of Labor Statistics Consumer Price Index. The WRA shall provide 30 days' notice prior to assessing updated disposal rates with such notices posted, at a minimum, on the WRA website.
2. The treatment fee for loads originating outside of the WRA participating communities shall be 1.5 times the fee for loads originating within the WRA participating communities unless otherwise approved by the WRA director.

C. Computation, Recording and Payment Of Fees: Wasteload disposal weights shall be computed and recorded at the WRF truck scales and the resulting treatment fees shall be paid by the waste hauler or the waste generator, at the WRA's discretion, on the basis of monthly billings by the operating contractor. Limits of credit shall not exceed sixty (60) days. Abuse of such credit shall be grounds for liability on the waste hauler's or waste generator's bond and for refusal of disposal services to any waste hauler or waste generator under this division.

D. Testing Of Loads: Waste haulers and waste generators may elect to have their routine waste streams tested for actual concentration at their expense as set forth in section 8-3-20 of this chapter and as approved by the WRA director. When a waste hauler or waste generator has elected to test for actual concentration, the treatment fee will be based on the actual concentration whether it be higher or lower than the average concentration treatment fee. Said testing will be done at least semi-annually or as required by the WRA director.

SECTION 3. REPEALER. All parts of the "CODE OF ORDINANCES OF THE CLIVE OF CLIVE, IOWA, 2008" in conflict herewith are hereby repealed.

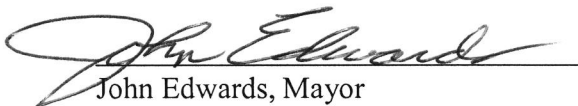
SECTION 4. SEVERABILITY CLAUSE. If any section, provision, sentence, clause, phrase, or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this Ordinance as a whole or any section subsection, provision, sentence, clause, phrase, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and notice of its passage is given as provided by law.

PASSED AND APPROVED by the City Council on the 8 day of September, 2022.



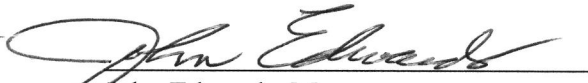
Matthew Graham, City Clerk



John Edwards, Mayor

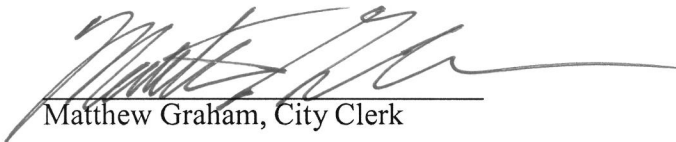
Ordinance No. 1125 authenticated this 8 day of September, 2022.

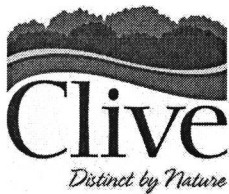
  
Matthew Graham, City Clerk

  
John Edwards, Mayor

Officially published on the 16 day of September 2022.

CERTIFIED BY:

  
Matthew Graham, City Clerk



## Memo

TO: Mayor and Council Members

FROM: Jeff May

DATE: 9/8/2022

RE: Third and Final Considerations of Proposed Ordinance No. 1125 - Amending Chapter 3 of Title 8 of the City Code - Industrial and Commercial Wastewater and Hauled Waste

3rd

### SUBJECT:

- a) Third and Final Considerations of Proposed Ordinance No. 1125 - Amending Chapter 3 of Title 8 of the City Code - Industrial and Commercial Wastewater and Hauled Waste
- b) Resolution Amending Schedule of Administrative Penalties for Violations of Industrial Pretreatment Ordinance Regulating Hauled Waste and Regulating Fat, Oil and Grease Discharge by Food Service Establishments in Title 8m Chapter 3 of the Municipal Code of the City of Clive

### SYNOPSIS:

The Water Reclamation Authority (WRA) has proposed an amendment to the Pretreatment Ordinance for WRA communities that will go into effect on October 1, 2022. This is Chapter 3 of Title 8 of the Clive City Code. As part of the Second Amended and Restated Agreement for the Des Moines Metropolitan Wastewater Reclamation Authority, each Participating Community is to enact industrial pretreatment ordinances in a form consistent in all respects with those approved by the WRA Board. The WRA Board approved Divisions 1-5 (Clive Chapter 8-3 and Article A) of an Industrial Waste Ordinance in 2005, Division 6 (Clive Chapter 8-3-Article B) of an Industrial Waste Ordinance in 2006, and an amendment to Division 5 (Clive Chapter 8-3-Article A) of an Industrial Waste Ordinance in 2010. An additional amendment to the Ordinance was approved in 2019. The WRA recently completed a Rate Study. The Rate Study recommended changes to the fees and surcharges. Those recommendations are reflected in this proposed Ordinance amendment.

The following is a summary of the changes:

- **Chapter 8-3-1 through 8-3-8** (Division 1 on Overview and Highlights of 2022 Ordinance Changes attachment):
  - § Minor edits and additions to Definitions, Abbreviations.
  - § Addition of Grimes to the WRA Participating Communities list.
- **Chapter 8-3-9 through 8-3-20** (Division 2 on Overview and Highlights of 2022 Ordinance Changes attachment):
  - § Addition to prohibit Hazardous Waste Pharmaceutical discharges.
  - § Increases fees for permit violations, trip charges and equipment fees for WRA sampling events, annual permit fee for Industrial Users.
  - § Eliminates inspection fees (now factored into annual permit fees).
  - § Increases surcharge rates base on Rate Study
- **Chapter 8-3-21 through 8-3-31** (Division 3 on Overview and Highlights of 2022 Ordinance Changes attachment):
  - § Restructured language to better distinguish various reporting requirements.
- **Chapter 8-3-32 through 8-3-43** (Division 4 on Overview and Highlights of 2022 Ordinance Changes attachment):
  - § Provides ability to require a bond for waste generators sending wastewater to WRF by truck.
  - § Provides ability to revoke permit
- **Article A** (Division 5 on Overview and Highlights of 2022 Ordinance Changes attachment):
  - § Removes self-cleaning option for Food Service Establishments (FSE). Impacts 15 out of over 2000 FSE's
- **Article B** (Division 6 on Overview and Highlights of 2022 Ordinance Changes attachment):
  - § Increases bond amount for licensed haulers
  - § Increases treatment fees for hauled waste per the Rate Study

The City of Clive has two Industrial users (Wittern Group and Love's Truck Stop) that will be impacted by the proposed changes. These two industrial users do not produce organic waste and will not be impacted by the surcharges. They will see nominal increases to their annual permit and inspection fees.

The other change is the elimination of inspection fees. That is now factored into the annual permit fee.

The second part of this agenda item is approval of a resolution amending the Administrative fees to reflect the proposed changes in the City's Administrative Fee Schedule.

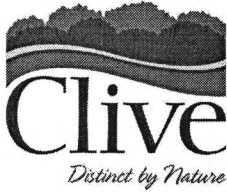
The following attachments are included in the Council Packet:

- Ordinance
- Ordinance redline attachment
- Title 8 Articles 3A and 3B
- Resolution
- Schedule of Administrative Penalties – Clean Copy
- Schedule of Administrative Penalties – Markup
- Overview and Highlights of 2022 Ordinance Changes
  - § A little detail on the changes
- PowerPoint from WRA Board Presentation of 2022 Rate Study Impacts
  - § Provided as an informational item. A summary of the Rate Study

Please feel free to contact me prior to the meeting at 223-6231 or [jmay@cityofclive.com](mailto:jmay@cityofclive.com) if you have any questions or concerns.

ATTACHMENTS:

	Description	Type	Upload Date
▣	Ordinance	Ordinance	8/31/2022
▣	Ordinance - redline attachment	Exhibit	9/1/2022
▣	Articles 3A & 3B	Exhibit	9/1/2022
▣	Resolution	Resolution	9/1/2022
▣	Administrative Penalties - Clean	Exhibit	9/1/2022
▣	Administrative Penalties - Markup	Exhibit	9/1/2022
▣	Overview and Highlights of 2022 Ordinance Changes	Exhibit	9/1/2022
▣	PowerPoint from WRA Board Presentation of 2022 Rate Study Impacts	Exhibit	9/1/2022



## Memo

TO: Mayor and Council Members

FROM: Jeff May

DATE: 8/25/2022

RE: Proposed Ordinance No. 1125 Amending Chapter 3 of Title \* of the City Code - Industrial and Commercial Wastewater and Hauled Waste

*2nd Consideration  
8/25/2022*

### SYNOPSIS:

The Water Reclamation Authority (WRA) has proposed an amendment to the Pretreatment Ordinance for WRA communities that will go into effect on October 1, 2022. This is Chapter 3 of Title 8 of the Clive City Code. As part of the Second Amended and Restated Agreement for the Des Moines Metropolitan Wastewater Reclamation Authority, each Participating Community is to enact industrial pretreatment ordinances in a form consistent in all respects with those approved by the WRA Board. The WRA Board approved Divisions 1-5 (Clive Chapter 8-3 and Article A) of an Industrial Waste Ordinance in 2005, Division 6 (Clive Chapter 8-3-Article B) of an Industrial Waste Ordinance in 2006, and an amendment to Division 5 (Clive Chapter 8-3-Article A) of an Industrial Waste Ordinance in 2010. An additional amendment to the Ordinance was approved in 2019. The WRA recently completed a Rate Study. The Rate Study recommended changes to the fees and surcharges. Those recommendations are reflected in this proposed Ordinance amendment. The following is a summary of the changes:

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- **Chapter 8-3-32 through 8-3-43** (Division 4 on Overview and Highlights of 2022 Ordinance Changes attachment):
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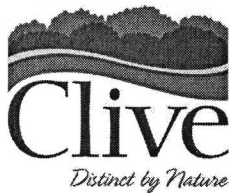
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  - Provided as an informational item. A summary of the Rate Study

Please feel free to contact me prior to the meeting at 223-6231 or [orjmay@cityofclive.com](mailto:orjmay@cityofclive.com) if you have any questions or concerns.



ATTACHMENTS:

	Description	Type	Upload Date
▣	Ordinance	Ordinance	8/18/2022
▣	Ordinance - redline attachment	Cover Memo	8/19/2022
▣	Articles 3A & 3B	Exhibit	8/19/2022
▣	Administrative Penalties - Clean	Exhibit	8/19/2022
▣	Administrative Penalties - Markup	Exhibit	8/19/2022
▣	Overview and Highlights of 2022 Ordinance Changes	Exhibit	8/19/2022
▣	PowerPoint from WRA Board Presentation of 2022 Rate Study Impacts	Exhibit	8/19/2022



## Memo

**TO:** Mayor and Council Members

**FROM:** Jeff May

**DATE:** 8/11/2022

**RE:** Proposed Ordinance No. 1125 - Amending Chapter 3 of Title 8 of the City Code - Industrial and Commercial Wastewater and Hauled Waste

*First Consideration  
8/11/2022*

### SYNOPSIS:

The Water Reclamation Authority (WRA) has proposed an amendment to the Pretreatment Ordinance for WRA communities that will go into effect on October 1, 2022. This is Chapter 3 of Title 8 of the Clive City Code. As part of the Second Amended and Restated Agreement for the Des Moines Metropolitan Wastewater Reclamation Authority, each Participating Community is to enact industrial pretreatment ordinances in a form consistent in all respects with those approved by the WRA Board. The WRA Board approved Divisions 1-5 (Clive Chapter 8-3 and Article A) of an Industrial Waste Ordinance in 2005, Division 6 (Clive Chapter 8-3-Article B) of an Industrial Waste Ordinance in 2006, and an amendment to Division 5 (Clive Chapter 8-3-Article A) of an Industrial Waste Ordinance in 2010. An additional amendment to the Ordinance was approved in 2019. The WRA recently completed a Rate Study. The Rate Study recommended changes to the fees and surcharges. Those recommendations are reflected in this proposed Ordinance amendment.

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### ATTACHMENTS:

Description	Type	Upload Date
Ordinance	Ordinance	8/4/2022

	Ordinance	Ordinance	Ordinance
▢	Ordinance - redline attachment	Exhibit	8/4/2022
▢	Schedule of Administrative Penalties	Exhibit	8/4/2022
▢	Overview and Highlights of 2022 Ordinance Changes	Exhibit	8/4/2022
▢	PowerPoint from WRA Board Presentation of 2022 Rate Study Impacts	Exhibit	8/4/2022