

OCCUPANCY INSPECTION CHECKLIST

ADDRESS _____
DATE _____ INSPECTOR _____

EXTERIOR

House numbers on building _____
Foundation cracks or holes _____

Holes in siding or brick _____
Grading sloping from building minimum 1:12 for 8' _____
(on new buildings also check develop plan)
Weeds - Garbage or rubbish _____
Exterior painting _____
Chimney condition _____
Accessory structures including fences and decks _____
Exterior electrical wires hanging lower than 8' _____
Doors work freely & lock _____
Plumbing vent stack on roof _____

INTERIOR

Doors work freely and latch _____
Windows open and have screens _____
(For sleeping rooms windows must have clear opening of 5 Sq. Ft. on grade floor and 5.4 Sq. Ft. on other.
Sill height of window no more than 44" from floor.)
Ceilings and walls free from cracks, chips, pops etc. _____
Smoke detectors _____
(by bedrooms, on each floor,
Drip leg on hot water heater _____
Check stack condition on furnace and hot water heater _____

Running water in sinks, stools, bathtub etc. _____
Check for leaking drain under sinks _____
Grounded outlet for washer & dryer _____
Minimum 2 outlets in each bedroom _____
Exhaust vent in bathrooms or operating window _____
G.F.I. protection for outlets in kitchen within 6' of sink _____
G.F.I. protection for outlets in bath within 6' of sink _____

G.F.I. protection for outlets 6' from sink by wet bar etc. _____
Open splice wiring _____
Wiring entering metal box without connector _____

Panel box - No open spaces _____

If open check for double lugging. Any questions have electrical inspector check it.
Handrails all stairs with 3 or more risers. Includes decks. _____
If any proposed basement sleeping rooms check egress and ingress. Windows 5.4 Sq. Ft. clear opening with
sill height maximum 44" from floor. or exit to a hail which provides second exit separate from stairs.

GARAGE

1/2" drywall, joints taped, between garage and living space. _____
If sleeping rooms above garage 1hr. fire rating in garage ceiling. _____

Door to living space to be 1 3/8 solid wood or metal with 1 hr. rating _____

